

**Minutes of the Friends of Benington School AGM
Held at Benington Primary School
On Wednesday 28th September 2016**

Present:

Jenny Stevens, Caron Jackson, Karen Mayes, Neil Youngman, Julia Lopez, Robert Battell, Guy Jaques, Kunle Anjorin, Samantha Petty.

Apologies:

Mandy Warren, Carly Brockhouse

1. Chair's Welcome

The chairman (CJ) welcomed everyone to the meeting and circulated a sign in form for the assembled group.

2. Minutes of the last meeting

Minutes of the previous FOBS AGM circulated for approval and were approved.

3. Chair's speech/report

It is that time of the year again to reflect back on the past year and all we have achieved.

A year which started with the opening of the School Wildlife area in September, following lots of hard work from a dedicated team of volunteers and with thanks to Councillor Crofton for part funding the project. I must say it is a project I am extremely proud of and I hope we delivered the vision set out by Mrs Milburn at the start of the project. I know the children are really benefitting from the development of the area and many creatures can now be found living there.

It was a busy year with lots of events and fundraising activity which ended with the best end of term event ever a fitting end to our time together as a committee.

As a committee we have spent 3 years together raising funds to support the school and tonight marks the end of our journey together and reflecting on the past 3 years it is amazing what we have achieved.

I would like to take this opportunity to thank the people I have worked with during those three years. Mandy, Julia and Karen. It has been an Amazing 3 years. I am proud of everything we have achieved together and I would like to thank you all for your dedication and support. The rest of this journey won't be the same without you by my side.

I would also like to take this opportunity to thank Jenny our president who has been a massive support to us during our time as a committee. We couldn't have done it without you.

We are also losing our current treasurer Carly who after almost a year with us is standing down I would like to thank you for stepping into the treasurer role and all your work.

So although this is the end of our journey together I am excited by the road ahead which will bring new challenges with a new committee. I am looking forward to supporting a new committee to take the reins and I am happy to continue in my post as chair for another year to offer guidance and support to a new committee.

4. Treasurers Report

Full audited accounts at the time of the AGM were not available with a basic overview of the accounts being circulated at the meeting. Carly to hand over final details and Fiona Garrett to audit accounts. Final details to be submitted with new treasurer (Samantha Petty).

Basic Treasury Report:

Current Account:

Starting Balance £6,500.19 (31/08/2015)
End Balance £2291.49 (26/07/16)
Total Income £6,945.47
Total Expenditure £11,154.17

Reserve Account:

Starting Balance £2503.10 (31/08/2015)
End Balance £2504.31 (31/08/2016)
Total Income £1.21
Expenditure £0

5. Presidents Report

A thankyou to the FOBS members for continued support and giving so much back to the school. FOBS in particular over the past three years has provided wonderful support to the school with numerous inclusive fundraising events enabling the school to enrich the learning environment of the children.

A special thank you was made to FOBS outgoing committee members; Mandy, Julia, Karen and Carly for their support over the past year(s) and the excellent handover to Caron for the continuation of FOBS activities.

FOBS has ensured that many activities over the past year have been provided but some key mentions we made of the following in no particular order:

- Quiz night(s)
- Breakfast with Santa
- Sponsored Walk
- Support from FOBS funding with PE and Swimming activities
- Secrets rooms
- Royal Albert Hall Visit (coach provided by FOBS)
- Drumming workshops (a highly popular activity)
- Dress-down days
- End of term event with Rising Stars

Ongoing support from Jenny, school staff and governors can be counted on. Jenny also welcomes that there are new members joining on to the committee, ensuring that FOBS can be continued and hopefully of new ideas to bolster the existing successful events.

6. Election of Committee

All current committee members stood down with Karen Mays, Julia Lopez, Carly Brokhouse and Mandy Warren not standing for re-election.

Election was as below:

- Chair – Caron Jackson
- Vice Chair – Neil Youngman

- Secretary – Guy Jaques/Rob Battell
- Treasurer – Samantha Petty

It was agreed that there may be elements of role sharing depending on commitments of each of the committee members due to work or family commitments. This is to try and ensure the smooth running of the committee and ease workload weights on single individuals.

It was agreed that the following Committee member be added to the signatories list for the Bank Account

Neil Youngman
Samantha Petty

7. Election of Officers

Email as per previous years to be sent to current supporters of FOBS and the parent helpers.

8. AOB

Issue with Rising Stars end of term event discussed. A key inflatable item was not available, although had been pre-booked. Rising Stars agreed that they would compensate the school with another activity or service over the coming year. Jenny to follow up with Rising Stars.

Dates to be set for the following activities/fundraising events:

- **Bags to School**
- **Christmas Cards** - (Caron Jackson for further details on this.)
- **21st October - Christmas Raffle Items and Non Uniform Day** – No charge just donations requested for Christmas Raffle (lists of items required sent to classes already).
- **9th December – Secrets Room for Christmas** – Helpers and shopping requirements to be discussed post AGM meeting.
- **13th/14th December – Nativity Teas** - Helpers and required items for the event to be discussed and concluded at the next meeting.
- **15th December - Breakfast with Santa** – Helpers and required items for the event to be discussed and concluded at the next meeting.
- **Quiz Night**
- **Nature/Wildlife area** – Date to be set for maintenance of this key area in the school. Proposed for early Spring.

Meeting closed at 8pm

Next meeting date to confirm dates for proposed events and raising suggestions of new ideas for raising funds agreed for the 6th October at The Bell Benington at 7:30pm.

